

Office of Finance and Management

Purchasing and Property Management

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October 19, 2020

Louisiana Ethics Administration Program P.O. Box 4368 Baton Rouge, Louisiana 70821

Re: Plan of Disqualification of Patricia Broussard

Pursuant to La. R.S. 42: 1112(B)(1) and

Related Rules in Title 52, Part I,

Chapter 14 of Louisiana Administrative Code

Dear Sir or Madam:

In my capacity as Purchasing & Property Manager of Lafayette City-Parish Consolidated Government ("LCG"), and in accordance with the provisions of La. R.S. 42: 1112(B)(1) and Title 52, Part 1, Sections 1401-1404 of the Louisiana Administrative Code, I acknowledge receipt of the plan of disqualification of Patricia Broussard, Buyer II, from her participation in certain transactions involving her son, Marc Broussard. I am Ms. Broussard's immediate supervisor, which is why she directed her plan of disqualification to me.

The transactions from which Ms. Broussard has disqualified herself are specified in Ms. Broussard's letter to me of this date, a copy of which is attached hereto and made a part hereof by reference.

Upon review of Ms. Broussard's plan of disqualification, I find that the plan will not adversely impact the operations of LCG in any fashion. Specifically, I find the following:

- 1. The "designee" chosen by Ms. Broussard, Tara Cazares, is already familiar with the subject matter of the transactions from which Ms. Broussard is disqualifying herself, as she occupies a job position within LCG already routinely handling such matters.
- 2. Ms. Cazares will report to me with regard to the matters from which Ms. Broussard is disqualifying herself, which is already the standard chain of command in the ordinary operations of LCG.

Considering the foregoing, there is no impact on the efficient operation of LCG posed by Ms. Broussard's plan of disqualification and no need to consider alternative measures to prevent her participation in the transactions in question. Ms. Broussard's plan of disqualification is in place at this time and is being implemented.

I trust that you will find this letter and Ms. Broussard's letter sufficient to satisfy the requirements of La. R.S. 42:1112(B)(1) and your related rules in Title 52, Part 1, Chapter 14 of the Louisiana Administrative Code. Should you need any further information regarding this matter, please do not hesitate to contact me.

Respectfully,

Thomasina Oliver

Purchasing & Property Manager

cc: Lorrie Toups, Chief Financial Officer

Patricia Broussard, Buyer II

Gregory Logan, City-Parish Attorney



Office of Finance and Management

Purchasing and Property Management

October 19, 2020

Thomasina Oliver, Purchasing & Property Manager Lafayette Consolidated Government 705 W. University Avenue Lafayette, LA 70506

Re:

Plan of Disqualification

Pursuant to La. R.S. 42:1112(B)(1) and

Related Rules in Title 52, Part 1,

Chapter 14 of Louisiana Administrative Code

Dear Ms. Oliver:

Pursuant to La. R.S. 42:1112(B)(1) and Title 52, Part 1, Sections 1401-1404 of the Louisiana Administrative Code, I advise you of the following transactions involving Lafayette City-Parish Consolidated Government in which a member of my immediate family may have a substantial economic interest, along with the plan of disqualification from those transactions that I have put in place.

As you know, in my capacity as Buyer II of Lafayette City-Parish Consolidated Government ("LCG"), I am involved in administration of contracts and agreements on behalf of LCG. I also administer contracts and agreements for Lafayette Utilities System ("LUS") and Lafayette Utilities Systems – Communications Division ("Fiber").

My son, Marc Broussard, is a local musician. He has recently entered into a contract with Lafayette City-Parish Consolidated Government d/b/a LUS Fiber to compose a song for use in LUS Fiber commercials. I had no role in any discussions or negotiations regarding that contract.

Considering the foregoing, I have disqualified myself from the above described transaction by not participating in any manner in the consideration of my son's contract Instead, Tara Cazares, who is also a Buyer II, will handle these matters. Ms. Cazares is fully capable of handling the matter without my participation.

In accordance with the requirements of La. R.S. 42:1112(B)(1) and Title 52, Part 1, Sections 1401-1404 of the Louisiana Administrative Code, I am concurrently submitting this plan of disqualification to the Louisiana Board of Ethics, and I respectfully request that you approve this plan and submit your approval to the Louisiana Board of Ethics with this letter.

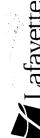
Respectfully,

Patricia Broussard

Buyer II, Purchasing Department

cc:

Louisiana Ethics Administration Program Lorrie Toups, Chief Financial Officer Greg Logan, City-Parish Attorney



Lafayette P.O. Box 4017-C
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